



RED HALL PRIMARY SCHOOL
Zoar Street, Lower Gornal
Dudley. DY3 2PA
Tel: 01384 813850

Headteacher: Wendy Roche

11th September 2018

Dear Parents/Carers

Years 3 and 4 Class visits to the New Alexandra Theatre, Birmingham to see 'Awful Auntie'

A visit has been arranged for classes 3/4F and 4G to see a performance of 'Awful Auntie' on Tuesday 27th November 2018.

The matinee begins at 1.30pm so we will be leaving school at 12.30pm, and will return to school at approximately 4.30pm, (the production finishes at about 3.40pm).

Children must wear their school uniform.

Inhalers kept in school will be taken in the care of teaching staff and given as usual. Please notify teachers of any medical conditions your child may be suffering which may require special medical requirements by Friday 23rd November 2018, so that a medical form can be completed. Teaching staff are unable to administer any medication without a completed form. Please do not hand this form to staff on the day of the visit.

In the event of an emergency, contact details currently held on our records will be used including permissions relating to your child's receipt of first aid or urgent medical treatment. This information is taken from the signed and returned student update form which is completed each year. Please notify the school office immediately if there have been any changes to your child's emergency contact details.

If you would like your child to take part in this visit please complete the attached consent form and return it together with your payment to your child's class teacher by Friday 19th October 2018. Please make cheques payable to Red Hall Primary School. Should you wish to pay by instalments this can be arranged via the office.

Please note that if all monies have not been collected by the above date then the visit may need to be cancelled due to lack of funds.

The insurance arrangements will be under Dudley MBC's policy with AIG Europe Limited.

I do hope that you will allow your child to take part in this very enjoyable and fun visit.

Yours sincerely

Mrs W Roche
Headteacher



The School at the Heart of Gornal

