



RED HALL PRIMARY SCHOOL  
Zoar Street, Lower Gornal  
Dudley. DY3 2PA  
Tel: 01384 813850

Headteacher: Wendy Roche

19<sup>th</sup> November 2018

Dear Parents/Carers

**3A Class visit to the New Alexandra Theatre, Birmingham to see 'Awful Auntie'**

On Thursday 29<sup>th</sup> November 2018 the morning performance of 'Awful Auntie' will begin at 10.30am so we will be leaving school promptly at 9.00am. Please ensure your child arrives to school on time as we would hate anyone to miss the coach. The children will return to school following the performance which finishes at about 12.40pm.

**Children must wear their school uniform.**

As the visit crosses through our usual dinner time your child will need a packed lunch. If you child is entitled to Free School Meals the school can provide a packed lunch on their return to school, which will include a sandwich, drink, pudding and a piece of fruit. Please note that in order to ensure that your child receives a packed lunch you must have ticked the relevant section on your child's consent form. Only pre-ordered packed lunches will be available on the day. The children will be allowed to bring sweets and a drink to consume during the performance. Please can these be kept in a separate carrier bag so that your child can take them into the Theatre. May we remind you that glass bottles or fizzy drinks are not allowed.

Inhalers kept in school will be taken in the care of teaching staff and given as usual. Please notify teachers of any medical conditions your child may be suffering which may require special medical requirements by Tuesday 27<sup>th</sup> November 2018, so that a medical form can be completed. Teaching staff are unable to administer any medication without a completed form. Please do not hand this form to staff on the day of the visit.

In the event of an emergency, contact details currently held on our records will be used including permissions relating to your child's receipt of first aid or urgent medical treatment. This information is taken from the signed and returned student update form which is completed each year. Please notify the school office immediately if there have been any changes to your child's emergency contact details.

The insurance arrangements will be under Dudley MBC's policy with AIG Europe Limited.

I do hope your child has a very enjoyable and fun visit.

Yours sincerely

Mrs W Roche  
Headteacher



The School at the Heart of Gornal

